

SONOMA VALLEY FIRE DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, May 11, 2021 at 6:00 P.M.

1. Call to Order

President Norton called the meeting to order at 6:03 p.m. via phone-in conference call.

2. Roll Call and Determination of a Quorum

Board of Directors: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Mark Emery, Terrence Leen. Director Raymond Brunton was absent.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

4. Confirmation of Agenda

None

5. Comments from the Public

None

6. Presentations

None

7. Consent Calendar

Board reviewed and approved the meeting minutes from the regular board meeting held on April 13, 2021. **M/S/P Johnson/Leen with 6 ayes, 1 absent**

8. Fire Chief's Monthly Report

Chief Akre reported on many areas pertaining to SVFD daily operations:

- We are seeing a very early start to fire season in regards to weather and drought conditions.
- Nearing the end of the 60 day waiting period to start implementing the County approved Fire Impact fees. ICM David Kiff will be bringing the study to the City council for their review as soon as next week.
- The District will soon be receiving the new Type 6 for Station 4. This engine was purchased with mostly community donations.
- There will be a small 4th of July celebration this year, with a fireworks display and a car cruise. This year the cruise was approved to circle the plaza.
- Station 5 project has not received any bid interest from possible contractors. BC Lacy completed his research as to the potential FEMA grant. Grant guidelines will not allow for any work or expenditures to occur prior to acceptance of the grant.
- There has been no contact from the Derickson family as to the next steps regarding Station 6. Chief Akre recommended that Director Atkinson make contact with the family again.
- The fire prevention fee study is underway with a meeting schedule next week with the consultant to go over current fees in place.

- Weed Abatement inspections of known properties in the District have begun and notices are slated to go out next week to those properties not in compliance.
- County Vegetation Management notices were mailed out this week and inspections of those properties will begin by the end of the month, which will include properties within the Maze.

9. Old Business

None

10. New Business

- a) Director Brady motioned to adopt the updated Procurement Policy with a few minor wording changes to Section IV, paragraph B, item 5(a), and an Emergency Procurement Policy. Item 5(a) was written: The ability and financial cap District to complete the bid. Item 5(a) will now read: The ability and financial capacity of the District to complete the bid. **M/S/P Brady/Johnson with 6 Ayes, 1 absent**

11. Other Business to come before the Board

Chief Akre notified the Board of the upcoming Sonoma County Fire Districts Association board meeting on May 27th.

12. Comments from the Floor

None

13. Comments/Reports from the Board

Director Leen gave the Board an update from the Fire District Association subcommittee regarding the new sales tax measure.

14. Closed Session

Closed session began at 6:35 pm. and concluded at 7:06 pm.

- News to report: A special Board of Directors meeting was scheduled for Tuesday, May 18, 2021 at 6 pm. The only agenda item will be a closed session for continued labor negotiations.

15. Adjournment

M/S Emery/Atkinson with 6 ayes, 1 absent

This meeting was adjourned at 7:08 p.m. to a special Board meeting on May 18, 2021 at 6:00 p.m. Meeting access will be determined based on COVID-19 restrictions in place at that time.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://svfra.org>

Respectfully submitted,

Maci Jerry