

# Sonoma Valley Fire District

Special Board of Directors Meeting

September 28, 2021





**Sonoma Valley Fire District  
Special Board of Directors Meeting**

September 28, 2021

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**SPECIAL MEETING AGENDA  
SONOMA VALLEY FIRE DISTRICT  
BOARD OF DIRECTORS**

Tuesday, September 28, 2021 at 6:00 P.M.  
Location: Sonoma Valley Fire - Station 1  
630 2<sup>nd</sup> Street W., Sonoma, CA 95472

**Due to COVID-19 precautions, board meetings will be open to the public via phone-in conference calls only. No public gatherings will be held at this site until further notice. Agendas and board packets are available at the following website: <http://svfra.org>**

**Join by phone: 1-669-900-9128**

**Meeting ID: 914 153 1767**

**Meeting Passcode: 3300**

**1. Call to Order**

**2. Roll Call and Determination of a Quorum**

Board of Directors: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Raymond Brunton, Mark Emery, Terrence Leen.

**3. Pledge of Allegiance**

**4. Confirmation of Agenda**

Opportunity for the Board to reorder agenda items.

**5. Comments from the Public**

*(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)*

**6. Presentations**

**7. Consent Calendar**

a) Approval of minutes from the regular meeting, held on July 13, 2021. **Action Item**

**8. Fire Chief's Monthly Report**

Report for July and August 2021

**9. Old Business**

a) Station 6 update

10. **New Business**

***Public Hearing: The Board will conduct a public hearing to consider adoption of Resolution 2021/2022-04, to adopt the Fiscal Year 2021/2022 final budget. The Board shall open the item for public comment and take action upon close of the public comments.***

- a) Resolution 2021/2022-04 adopting the final budget for fiscal year 2021/2022. **Action Item with roll call vote.**
- b) Resolution 2021/2022-05 adopting the Sonoma County Multijurisdictional Hazard Mitigation Plan. **Action Item with roll call vote.**

11. **Other Business to Come before the Board**

12. **Comments from the Floor**

13. **Comments/Reports from the Board**

14. **Closed Session**

15. **Adjournment**

This meeting will be adjourned to the regular Board meeting on October 12, 2021 at 6:00 p.m. Meeting access will be determined based on COVID-19 restrictions in place at that time.

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://svfra.org>.*



**Sonoma Valley Fire District**  
**Special Board of Directors Meeting**  
 Agenda Item Summary  
 September 28, 2021

<b>Agenda Item No.</b>	<b>Staff Contact</b>		
7a	Maci Jerry, Clerk to the Board of Directors		
<b>Agenda Item Title</b>			
Approval of the minutes from the board meeting held on July 13, 2021			
<b>Recommended Actions</b>			
Approve the minutes			
<b>Executive Summary</b>			
The minutes have been prepared for Board review and approval.			
<b>Alternative Actions</b>			
Correct or amend minutes prior to approval			
<b>Fiscal Summary – FY 21/22</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
Not Required			
<b>Attachments</b>			
1. Minutes for July 13, 2021 meeting			

# SONOMA VALLEY FIRE DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

Tuesday, July 13, 2021 at 6:00 P.M.

### 1. Call to Order

President Norton called the meeting to order at 6:00 p.m. via a zoom conference call.

### 2. Roll Call and Determination of a Quorum

Board of Directors: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Raymond Brunton, Mark Emery, Terrence Leen.

### 3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

### 4. Confirmation of Agenda

Rearranged agenda for Goranson and Associates, Inc.'s presentation to come before public comments and public hearing.

### 5. Comments from the Public

None

### 6. Public Hearing

Public hearing was opened at 6:11 p.m. to hear public comments regarding Prop 4 Limits as well as setting the Districts FY 21/22 special tax. The hearing was closed at 6:13 p.m., there were no members of the public present for the hearing.

### 7. Presentations

Blake from Goranson and Associates, Inc. presented the Glen Ellen Fire District's FY 19/20 audit to the Board. This will be the final audit for Glen Ellen with the consolidation of Valley of the Moon and Mayacamas.

### 8. Consent Calendar

Board reviewed and approved the special meeting minutes from the board meeting held on June 29, 2021. **M/S/P Johnson/Leen with 7 ayes**

### 9. Fire Chief's Monthly Report

Chief Akre gave his monthly report to the Board. A few key items from his report:

- Effective, June 27<sup>th</sup>, Captain Joe Pierson retired from the SVFD. His presence will the Department will be missed.
- Engine 3356 was delivered and now in services. This unit was purchased with minimal funds from the District, more than half the funding was donated by the Diamond A community, as well as \$75k from the Volunteer Association.
- Fire prevention study is continuing. Capt. Johnson is having tremendous success in the prevention office, completing over 500 property inspections. The office has also completed over 200 first inspections for the County VMI program, as well completed the Districts normal VMI for weed abatement issues.

- The fireworks show went off without a hitch and was well received by the community
- Our out of county assignments have begun. Water Tender 3392 returned from the Lava Fire last week. Engine 3361 and 3362 with utilities 3314 and 3342, were deployed to the River Fire early this morning.
- Peter VanFleet gave a brief update on Stn 5: Permit applications have been submitted and should be available soon. Still have the issue with Title 22, but is sure we can get through it.

**10. Old Business**

- a) Director Brady motioned to approve the funding of a new Battalion 3 command vehicle in FY 21/22. **M/S/P Brady/Leen with 7 ayes**

**11. New Business**

- a) Director Leen motioned to accept the FY 19/21 Glen Ellen Fire Protection District financial audit. **M/S/P Leen/Johnson, 7 ayes**
- b) Director Leen motioned to approve the fund balance allocation based on the Valley of the Moon FY 19/20 audit report. **M/S/P Leen/Norton, 7 ayes**
- c) Director Leen motioned to approve Resolution 2021/2022-01, accepting over \$98,000 in grant funding from County of Sonoma to implement the SVFD Curbside Chipper Program. **M/S/P Leen/Brady, 7 ayes**
- d) Director Norton motioned to approve Resolution 2021/2022-02, declaring the SVFD Proposition 4 limits for FY 21/22. **M/SP Norton/Brady, 7 ayes**
- e) Director Brunton motioned to set the SVFD's special tax at 85% of the maximum (\$200) with a 4.19% inflation rate to be levied on each parcel of real property in the SVFD during the FY 21/22. **M/S/P Brunton/Johnson, 7 ayes**
- f) Director Johnson motioned to approve the contract with Hi-Tech Fire Apparatus for the purchase of a new Type 3 fire engine to replace 3376 in the amount of \$463,209.62. **M/S/P Johnson/Brunton, 7 ayes**

**12. Other Business to come before the Board**

LAFCO is awaiting the final results on the election standings, needing a quorum.

SCFDA meeting to remain hybrid with an in person meeting scheduled for October.

A discussion was initiated by Chief Akre in regards to resuming in person monthly board meetings. The Board was in agreeance to in person meetings with a hybrid option. It was then elected to hold the August meeting at the Al Mazza Fire Station, Station 1, 630 2<sup>nd</sup> Street West, Sonoma, CA 95476.

**13. Comments from the Floor**

Clerk to the Board informed the Board of new 700 Form filing, due no later than July 26<sup>th</sup>. The Board was asked to forward their email notice to Maci so that the filings can be completed.

**14. Comments/Reports from the Board**

Director Leen thanked the staff and volunteers for their efforts in producing a successful 4<sup>th</sup> of July fireworks event. He also extended his appreciation to Fire Marshal Smith for his

determination in applying for grant funding. It was echoed by all the Board members.

**15. Closed Session**

None

**16. Adjournment**

**M/S Leen/Emery with 7 ayes**

This meeting was adjourned at 7:51 p.m. to a regular Board meeting on, August 10, 2021, at 6:00 p.m., the meeting will be held in the training room at the Al Mazza Fire Station, Station 1, 630 2<sup>nd</sup> Street West, Sonoma, CA 95476 with a hybrid zoom option available.

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://svfra.org>*

Respectfully submitted,

Maci Jerry  
Clerk to the Board





**Sonoma Valley Fire District**  
**Special Board of Directors Meeting**  
 Agenda Item Summary  
 September 28, 2021

<b>Agenda Item No.</b>	<b>Staff Contact</b>
10a	Steve Akre, Fire Chief

**Agenda Item Title**  
 Resolution 2021/2022-04 adopting the final District budget for fiscal year 2021/22

**Recommended Actions**  
 Approve 2021/22 final budget

**Executive Summary**  
 Chief Akre will present the FY 2021/22 final budget of the new Sonoma Valley Fire District to the Board. The Board is asked to adopt the final District budget.

Some key features to acknowledge in this year’s budget are:

- In our continued effort to obtain autonomy and establish our accounting/finance department we are moving to one budget (799) and have allocated the SVFRA city contract appropriately. The City’s share (57%) is now recognized as a revenue and the expenses are allocated within their proper categories.
- In conjunction with moving to one budget and to further establish autonomy from the City we have budgeted for new software implementation. We recognize this as a critical need and imperative for our Districts’ growth and best practice standards.
- The budget presented reflects the Board approved special tax revenue that passed at 85% which includes the required inflation component.
- With SAFER grant money @ 75% reimbursement for FY21/22 this allows us to complete one-time projects that are necessary to further establish our new District as Sonoma Valley Fire District. This includes new signage at our district stations. In addition to new signage, it includes station #3 remodel to the offices to allow for enhanced training facilities and opportunities.

**Alternative Actions**  
 Suggest alternatives before adopting the final budget

<b>Fiscal Summary – FY 21/22</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$ 15,686,225.00	District General Fund	\$ 15,686,225.00
Add. Appropriations Req’d.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$ 15,686,225.00</b>	<b>Total Sources</b>	<b>\$ 15,686,225.00</b>

**Narrative Explanation of Fiscal Impacts (if required)**

- Attachments**
1. SVFD Final Budget FY 2021/22
  2. Resolution 2020/2021-04

# Sonoma Valley Fire District

## Recommended Preliminary Budget Fiscal Year 2021-2022



Account Number	Description	Final Budget 2020-2021	Recommended Preliminary Budget 2021-2022	Increase (Decrease)
<b>Revenue Budget</b>				
799-00000-000-30010	Property Tax Revenue	\$ 6,086,754.00	\$ 6,211,549.00	\$ 124,795.00
799-00000-000-30011	Property Taxes - Unsecured	\$ 189,684.00	\$ 193,477.00	\$ 3,793.00
799-00000-000-30012	RDA Pass Through (AB 1290 / RPTTF)	\$ 79,622.00	\$ 79,622.00	\$ -
799-00000-000-30014	Property Taxes-Supplemental	\$ 110,715.00	\$ 112,929.00	\$ 2,214.00
799-00000-000-30015	Property Tax - HOPTR	\$ 35,745.00	\$ 35,745.00	\$ -
799-00000-000-30016	County Collection Fee	\$ 65,355.00	\$ (65,355.00)	\$ (130,710.00)
799-00000-000-30017	Redevelopment Increment	\$ (431,542.00)	\$ (431,542.00)	\$ -
799-00000-000-30018	Direct Charges	\$ 1,475,694.00	\$ 1,793,062.00	\$ 317,368.00
799-00000-000-30019	Cost Reimbursement Coll	\$ -	\$ -	\$ -
799-00000-000-38000	Contract for Services - SDC	\$ 510,300.00	\$ 535,824.00	\$ 25,524.00
799-00000-000-37201	SVFRA Transfer from Fund Balance	\$ -	\$ -	\$ -
799-00000-000-35004	Reimbursement (REDCOM & 3 SAFER Positions)	\$ 75,280.00	\$ 162,498.00	\$ 87,218.00
799-00000-000-35005	Other- Misc Rev (IEC funds)	\$ -	\$ 16,900.00	\$ 16,900.00
799-00000-000-30120	Mayacamas Supplemental Payment	\$ -	\$ 158,000.00	\$ 158,000.00
799-00000-000-31407	Mechanic Services	\$ 1,500.00	\$ 1,500.00	\$ -
799-00000-000-31409	Contract for Fire Services (City of Sonoma)	\$ 5,377,311.00	\$ 5,455,749.00	\$ 78,438.00
799-00000-000-31514	Grant Revenue	\$ 1,371,267.00	\$ 1,371,267.00	\$ -
799-00000-000-30116	Fire Inspection & Processing Fee	\$ 55,000.00	\$ 55,000.00	\$ -
799-00000-000-31108	Special Fire Svs-State Reimbursement	\$ -	\$ -	\$ -
<b>Charges for Services</b>		<b>\$ 15,002,685.00</b>	<b>\$ 15,686,225.00</b>	<b>\$ 683,540.00</b>
<b>Revenue Totals</b>		<b>\$ 15,002,685.00</b>	<b>\$ 15,686,225.00</b>	<b>\$ 683,540.00</b>

# Sonoma Valley Fire District

## Recommended Preliminary Budget Fiscal Year 2021-2022



Account Number	Description		Final Budget 2020-2021		Recommended Preliminary Budget 2021-2022		Increase (Decrease)
<b>Expense Budget</b>							
799-68900-110-40110	Regular Employee	\$	6,713,233.00	\$	7,006,800.00	\$	293,567.00
799-68900-119-40119	District Board	\$	5,000.00	\$	5,000.00	\$	-
799-68900-120-40120	Part Time Worker Salary	\$	366,234.00	\$	290,000.00	\$	(76,234.00)
799-68900-130-40130	Overtime	\$	963,950.00	\$	988,050.00	\$	24,100.00
	<b>Salary and Wages</b>	\$	<b>8,048,417.00</b>	\$	<b>8,289,850.00</b>	\$	<b>241,433.00</b>
799-68900-115-40115	Retirement	\$	2,286,915.00	\$	2,175,000.00	\$	(111,915.00)
799-68900-116-40116	CalPERS (GLE Contract)	\$	49,000.00	\$	58,028.00	\$	9,028.00
799-68900-117-40417	Medicare - District Share	\$	106,619.00	\$	101,500.00	\$	(5,119.00)
799-68900-118-40118	Income Protection	\$	4,300.00	\$	4,455.00	\$	155.00
799-68900-201-40201	Employee Insurance	\$	1,463,134.00	\$	1,438,730.00	\$	(24,404.00)
799-68900-202-40202	Workers Compensation	\$	587,174.00	\$	688,528.00	\$	101,354.00
799-68900-223-40223	Unemployment	\$	1,000.00	\$	1,500.00	\$	500.00
	<b>Employee Benefits</b>	\$	<b>4,498,142.00</b>	\$	<b>4,467,741.00</b>	\$	<b>(30,401.00)</b>
799-68900-310-50310	Legal	\$	30,000.00	\$	30,000.00	\$	-
799-68900-311-50311	Acctng/Audit	\$	62,000.00	\$	22,000.00	\$	(40,000.00)
799-68900-312-50312	Recruitment	\$	25,000.00	\$	25,000.00	\$	-
799-68900-313-50313	Consulting	\$	42,500.00	\$	42,500.00	\$	-
799-68900-347-50347	Professional Contract Services	\$	75,000.00	\$	320,000.00	\$	245,000.00
799-68900-350-50350	Other-Prof/Tech	\$	9,500.00	\$	40,460.00	\$	30,960.00
	<b>Professional Services</b>	\$	<b>244,000.00</b>	\$	<b>479,960.00</b>	\$	<b>235,960.00</b>

# Sonoma Valley Fire District

## Recommended Preliminary Budget Fiscal Year 2021-2022



Account Number	Description		Final Budget 2020-2021		Recommended Preliminary Budget 2021-2022		Increase (Decrease)
799-68900-401-60401	Utilities	\$	90,900.00	\$	90,900.00	\$	-
799-68900-403-60403	Custodial	\$	25,000.00	\$	30,000.00	\$	5,000.00
799-68900-404-60404	Repair & Mainte	\$	95,000.00	\$	100,000.00	\$	5,000.00
799-68900-406-60406	Rental-Equipmen	\$	4,000.00	\$	3,700.00	\$	(300.00)
799-68900-407-60407	Contract Services / Property Related	\$	312,579.00	\$	100,000.00	\$	(212,579.00)
799-68900-420-60420	Building Maintenance	\$	55,000.00	\$	60,000.00	\$	5,000.00
<b>Property Services</b>		\$	<b>582,479.00</b>	\$	<b>384,600.00</b>	\$	<b>(197,879.00)</b>
799-68900-450-60450	Dues & Subscriptions	\$	-	\$	20,000.00	\$	20,000.00
799-68900-451-60451	Insurance Property / Liability	\$	75,000.00	\$	173,762.00	\$	98,762.00
799-68900-452-60452	Communications	\$	40,000.00	\$	47,000.00	\$	7,000.00
799-68900-453-60453	Publications and Notices & Advertising	\$	1,500.00	\$	2,000.00	\$	500.00
799-68900-454-60454	Printing & Bind	\$	1,500.00	\$	1,500.00	\$	-
799-68900-455-60455	Travel/ Mileage Reimbursement	\$	-	\$	5,000.00	\$	5,000.00
799-68900-456-60456	Memberships	\$	5,000.00	\$	-	\$	(5,000.00)
799-68900-457-60457	Training/Conferences	\$	65,000.00	\$	81,900.00	\$	16,900.00
799-68900-460-60460	Permit/Fees/Tax/LAFCO	\$	3,035.00	\$	25,566.00	\$	22,531.00
<b>Operations</b>		\$	<b>191,035.00</b>	\$	<b>356,728.00</b>	\$	<b>165,693.00</b>
799-68900-501-70501	Minor Supplies / Equipment	\$	35,500.00	\$	30,000.00	\$	(5,500.00)
799-68900-505-70505	Fuel	\$	70,000.00	\$	95,000.00	\$	25,000.00
799-68900-507-70507	Books & Periodicals	\$	3,500.00	\$	3,500.00	\$	-
799-68900-508-70508	Safety Clothing / Uniforms	\$	55,000.00	\$	87,000.00	\$	32,000.00
799-68900-540-70540	Rents / Leases	\$	11,500.00	\$	5,600.00	\$	(5,900.00)
799-68900-550-70550	Major Equipment / EMS Supplies	\$	90,000.00	\$	150,000.00	\$	60,000.00

# Sonoma Valley Fire District

## Recommended Preliminary Budget Fiscal Year 2021-2022



Account Number	Description		Final Budget 2020-2021		Recommended Preliminary Budget 2021-2022		Increase (Decrease)
799-68900-551-70551	Major Equipment / Fire Supplies	\$	40,000.00	\$	60,000.00	\$	20,000.00
799-68900-604-70604	Machinery, Shop Tools & Equip	\$	-	\$	10,000.00	\$	10,000.00
799-68900-702-70702	Engineering Design	\$	10,000.00	\$	10,000.00	\$	-
799-68900-703-70703	Construction Materials	\$	100,000.00	\$	100,000.00	\$	-
<b>Supplies</b>		\$	<b>415,500.00</b>	\$	<b>551,100.00</b>	\$	<b>135,600.00</b>
799-68900-750-70750	Transfer to Long Term Building Reserve	\$	125,000.00	\$	125,000.00	\$	-
799-68900-760-70760	Transfer to Equipment Reserve	\$	355,000.00	\$	355,000.00	\$	-
799-68900-770-70770	Transfer to Operating Reserve	\$	498,112.00	\$	601,246.00	\$	103,134.00
<b>Capital Assets</b>		\$	<b>978,112.00</b>	\$	<b>1,081,246.00</b>	\$	<b>103,134.00</b>
799-68900-606-70606	Software	\$	20,000.00	\$	50,000.00	\$	30,000.00
799-68900-607-70607	Computer Equipment / Maintenance	\$	25,000.00	\$	25,000.00	\$	-
<b>Software &amp; Computer Equipment</b>		\$	<b>45,000.00</b>	\$	<b>75,000.00</b>	\$	<b>30,000.00</b>
<b>Expense Totals</b>		\$	<b>15,002,685.00</b>	\$	<b>15,686,225.00</b>	\$	<b>683,540.00</b>

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA VALLEY FIRE DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2021/22**

---

**WHEREAS**, the 2021/22 Final Budget has been presented to the Board of Directors of the Sonoma Valley Fire District of Sonoma County; and

**WHEREAS**, said Final Budget has been reviewed and established as of this date as being the Final Budget of the District, and

**NOW, THEREFORE, BE IT RESOLVED** that the Final Budget in the amount of \$15,686,225.00, attached hereto, is found and determined to be the 2021/22 Final Budget of the District, and any interested taxpayer may review the budget at 630 Second Street West between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and passed by the Board of Directors of the Sonoma Valley Fire District this 28th day of September 2021, on regular roll call vote of the members of said Board:

President Norton	Aye_____	No_____	Absent_____
Vice President Atkinson	Aye_____	No_____	Absent_____
Treasurer Johnson	Aye_____	No_____	Absent_____
Director Brady	Aye_____	No_____	Absent_____
Director Brunton	Aye_____	No_____	Absent_____
Director Emery	Aye_____	No_____	Absent_____
Director Leen	Aye_____	No_____	Absent_____
Vote:	Aye_____	No_____	Absent_____

**WHEREUPON**, the President declared the foregoing resolution adopted, and

**SO ORDERED:**

**ATTEST:**

\_\_\_\_\_  
William Norton, President

\_\_\_\_\_  
Maci Jerry, Clerk



**Sonoma Valley Fire District**  
**Special Board of Directors Meeting**  
 Agenda Item Summary  
 September 28, 2021

<b>Agenda Item No.</b>	<b>Staff Contact</b>
10b	Steve Akre, Fire Chief

**Agenda Item Title**  
 Resolution adopting the Sonoma County Multijurisdictional Hazard Mitigation Plan

**Recommended Actions**  
 Adopt by resolution.

**Executive Summary**  
 The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs. The Sonoma Valley Fire District along with county partners, stakeholders and public engagement developed a mitigation plan with strategies for pro-active mitigation.

The Sonoma County Multijurisdictional Hazard Mitigation Plan (“MJHMP”) is a countywide plan that identifies risks and ways to minimize damage by natural disasters. The plan increases public awareness, helps comply with State and Federal program requirements, and enhances local policies and co-ordination.

This item is to adopt the plan by resolution. See Attachments.

**Alternative Actions**  
 Correct, amend, or reject resolution.

**Strategic Plan Alignment**  
 Objective 2D, 3A, 3B, 3C, 3D, 4B, 4C, 5A, 5B, 5C

<b>Fiscal Summary – FY 21/22</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$0.00	District General Fund	\$0.00
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$0.00</b>	<b>Total Sources</b>	<b>\$0.00</b>

**Narrative Explanation of Fiscal Impacts (if required)**  
 Not Required

- Attachments**
1. MJHMP Volume 1 – [LINK TO FILE \(TOO LARGE TO ATTACH\)](https://drive.google.com/file/d/1CfMs1OKbVdB_7h5TKCaf6EOSLNI4vYb0/view?usp=sharing)  
[https://drive.google.com/file/d/1CfMs1OKbVdB\\_7h5TKCaf6EOSLNI4vYb0/view?usp=sharing](https://drive.google.com/file/d/1CfMs1OKbVdB_7h5TKCaf6EOSLNI4vYb0/view?usp=sharing)
  2. MJHMP Volume 2 - [LINK TO FILE \(TOO LARGE TO ATTACH\)](https://drive.google.com/file/d/1D5tR3ukbkypegH1EMr9lba7DEXQz1Opi/view?usp=sharing)  
<https://drive.google.com/file/d/1D5tR3ukbkypegH1EMr9lba7DEXQz1Opi/view?usp=sharing>
  3. Letter of Intent - Sonoma County Multijurisdictional Hazard Mitigation Plan

Trevor Smith, Fire Marshal  
Sonoma Valley Fire District  
630 Second Street West  
Sonoma CA 95476  
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Bart Spencer, Director of Emergency Management  
Tetra Tech, Inc. Emergency Management & Community Resilience – West Region  
1999 Harrison Street, Suite 500  
Oakland, CA 94612  
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Lisa Hulette, Grants Manager  
Permit Sonoma  
2550 Ventura Ave  
Santa Rosa, CA 95403  
P: 707.565.3709, Lisa.Hulette@sonoma-county.org

October 15, 2020

**RE: Letter of Intent - Sonoma County Multi-Jurisdictional Hazard Mitigation Plan**

The Sonoma Valley Fire District is committed to working with the parties involved in the Sonoma County Multi-Jurisdictional Hazard Mitigation Plan. As a newly defined and larger special fire district the identification of risks and vulnerabilities within our service area is essential. Our commitment is to identify these risks and develop strategies to protect our communities and our infrastructure in the event of disasters.

Sincerely,

A handwritten signature in black ink, appearing to read "Trevor M. Smith". The signature is fluid and cursive, with a long horizontal stroke at the end.

Trevor Smith, Fire Marshal



**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SONOMA VALLEY FIRE DISTRICT, SONOMA, COUNTY, STATE OF CALIFORNIA,  
AUTHORIZING THE ADOPTION OF THE SONOMA COUNTY LOCAL  
MULTIJURISDICTION HAZARD MITIGATION PLAN.**

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**WHEREAS**, all of Sonoma County has exposure to natural hazards that increase the risk to life, property, environment, and the County's economy; and

**WHEREAS**, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

**WHEREAS**, a coalition of Sonoma County stakeholders with like planning objectives has been formed to pool resources and create consistent mitigation strategies to be implemented within each partners identified capabilities, within the Sonoma County Planning Area; and

**WHEREAS**, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating, and revising this strategy.

**NOW, THEREFORE, BE IT RESOLVED** that the Sonoma Valley Fire District

1. Adopts in its entirety, Volume I, the Sonoma Valley Fire District annex, and appendices of Volume II of the Sonoma County Local Multijurisdictional Hazard Mitigation Plan.
1. Will use the adopted and approved portions of the Hazard Mitigation Plan to guide pre- and post- disaster mitigation of the hazards identified.
2. Will coordinate the strategies identified in the Hazard Mitigation Plan with other planning programs and mechanisms under its jurisdictional authority.
3. Will continue its support of the on-going countywide mitigation efforts and continue to participate in the Planning Partnership as described by the Hazard Mitigation Plan.
4. Will help to promote and support the mitigation successes of all Planning Partners.

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and passed by the Board of Directors of the Sonoma Valley Fire District this 28th day of September 2021, on regular roll call vote of the members of said Board:

President Norton	Aye_____	No_____	Absent_____
Vice President Atkinson	Aye_____	No_____	Absent_____
Treasurer Johnson	Aye_____	No_____	Absent_____
Director Brady	Aye_____	No_____	Absent_____
Director Brunton	Aye_____	No_____	Absent_____
Director Emery	Aye_____	No_____	Absent_____
Director Leen	Aye_____	No_____	Absent_____
Vote:	Aye_____	No_____	Absent_____

**WHEREUPON**, the President declared the foregoing resolution adopted, and

**SO ORDERED:**

**ATTEST:**

\_\_\_\_\_  
William Norton, President

\_\_\_\_\_  
Maci Jerry, Clerk