



Valley of the Moon Fire Protection District



Board of Directors Meeting

April 12, 2016



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**MEETING AGENDA
VALLEY OF THE MOON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Tuesday, April 12, 2016 at 6:00 P.M.
Location: Sonoma Valley Fire & Rescue Authority Station #1
630 2nd Street West, Sonoma, California 95476

(This agenda is posted in accordance with the Ralph M. Brown Act,
California Government Code Section 54950, et seq.)

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, and Director Brady.
Director Leen is excused.

3. PLEDGE OF ALLEGIANCE

4. CONFIRMATION OF AGENDA

Opportunity for the Board to reorder agenda items

5. COMMENTS FROM THE PUBLIC

(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)

6. PRESENTATIONS

Captain Paganini will give a presentation on the *Every 15 Minutes* program.

7. CONSENT CALENDAR

Approval of minutes for regular meeting of March 8, 2016. **Action Item**

8. FIRE CHIEF'S MONTHLY REPORT

Chief's activity report for March 2016

9. OLD BUSINESS

10. NEW BUSINESS

Vote for 3 candidates in the FASIS Board election for positions expiring on June 30, 2016. **Action Item**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

Rincon Valley FPD will host the SCFDA meeting on April 28th in the ACC building at Cardinal Newman High School. Please RSVP to Georgette by Monday, April 25th.

12. COMMENTS FROM THE FLOOR

13. COMMENTS FROM THE BOARD

14. CLOSED SESSION

15. ADJOURNMENT

This meeting will be adjourned to a regular meeting on May 10, 2016 at 6:00 p.m. in the Training Room of Sonoma Valley Fire & Rescue Authority Station 1, located at 630 2nd Street West, Sonoma.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Monday before each regularly scheduled meeting during regular business hours, 8:00 a.m. to 5:00 p.m. Monday through Friday, at Sonoma Valley Fire & Rescue Authority's Station 1, located at 630 2nd Street West, Sonoma, California.

Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board of Directors regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the location listed above during regular business hours. If you challenge the action of the Board in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the Valley of the Moon Fire Protection District Board of Directors, at or prior to the public hearing.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the secretary for the Board at (707) 996-2102. Notification 48 hours before the meeting will enable the Valley of the Moon Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

April 12, 2016



Agenda Item No.	Staff Contact
7	Georgette Darcy, Admin. Analyst/Secretary to Board
Agenda Item Title	
Approval of minutes for regular meeting of March 8, 2016	
Recommended Actions	
Approve the minutes	
Executive Summary	
The minutes have been prepared for Board review and approval.	
Alternative Actions	
Correct or amend minutes prior to approval	
Strategic Plan Alignment	
Not applicable	
Fiscal Summary – FY 15/16	
Expenditures	
Budgeted Amount	\$
Add. Appropriations Req'd.	\$
	\$
	\$
	\$
	\$
Total Expenditure	\$
Funding Source(s)	
District General Fund	\$
Fees/Other	\$
Use of Fund Balance	\$
Contingencies	\$
Grants	\$
	\$
Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)	
Not required	
Attachments	
Minutes for March 8, 2016 regular meeting	

VALLEY OF THE MOON FIRE PROTECTION DISTRICT

REGULAR BOARD OF DIRECTORS MEETING MINUTES

March 8, 2016

1. CALL TO ORDER

President Norton called the meeting to order at 6:00 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Brady, Director Greben, and Director Leen.

3. PLEDGE OF ALLEGIANCE

Director Leen led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

There were no changes to the agenda.

5. COMMENTS FROM THE PUBLIC

None

6. PRESENTATIONS

Treasurer DeAnna Hilbrants presented the 2014/15 District audit.

7. CONSENT CALENDAR

Approval of minutes for regular meeting of February 9, 2016

M/S/P Brady/Leen to approve minutes for February 9, 2016. Passed 3 ayes

8. FIRE CHIEFS' MONTHLY REPORT

Fire Chief Freeman gave his activity report for February 2016.

9. OLD BUSINESS

None

10. NEW BUSINESS

a) Accept 2014/15 VOM District audit.

M/S/P Leen/Brady to accept 2014/15 VOM District audit. Passed 5 ayes

b) Resolution 2015/2016-09 approving the revised Fund Balance Policy.

M/S/P Brunton/Leen to approve revised Fund Balance Policy. Passed 5 ayes

c) Resolution 2015/2016-10 approving amendments to the 2015/16 operating budget.

M/S/P Greben/Leen to approve amendments to the 2015/16 operating budget. Passed 5 ayes

d) Appoint representative to County Fire Services Project regional council.

M/S/P Leen/Brady to appoint Chief Freeman to County Fire Services Project regional council. Passed 5 ayes

e) Appoint ad hoc committee for the purpose of Fire Chief recruitment.

President Norton appointed Director Greben and Director Leen to serve on ad hoc committee. Chief Freeman recommended that the committee reach out to the City Manager concerning this appointment, as the Fire Chief will be a City department head.

11. OTHER BUSINESS TO COME BEFORE THE BOARD

None

12. COMMENTS FROM THE FLOOR

Georgette asked that any Board members interested in attending the FDAC conference contact her to process their registrations.

13. COMMENTS FROM THE BOARD

None

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting was adjourned at 6:54 p.m. to a regular meeting on April 12, 2016 at 6:00 p.m. in the Training Room at Station 1, located at 630 2nd Street West, Sonoma.

Respectfully submitted,

Georgette Darcy

President Norton

Director Brunton

Director Greben

Director Brady

Director Leen



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

April 12, 2016



Agenda Item No.		Staff Contact	
10		Mark Freeman, Fire Chief	
Agenda Item Title			
Vote for 3 candidates in the FASIS Board election for positions expiring on June 30, 2016			
Recommended Actions			
Choose 3 candidates on the supplied ballot to fill the Board positions.			
Executive Summary			
Fire Agencies Self-Insurance System (FASIS) will hold an election to fill three (3) positions on the FASIS Board of Directors. Each position's new term will be from July 1, 2016 through June 30, 2019. The Board is asked to choose three candidates from the five that are listed on the ballot.			
Alternative Actions			
Decline to vote in election			
Strategic Plan Alignment			
Not applicable			
Fiscal Summary – FY 15/16			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Attachments			
FASIS official election ballot for 2016			



FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200
 Sacramento, CA 95833
 800-541-4591 Fax 916-244-1199

FASIS Board of Directors – Official Election Ballot

In response to a Call for Letters of Interest and Nomination Form, the FASIS Nominating Committee has received the following submissions for THREE (3) Board of Directors’ positions that will expire on June 30, 2016. The Nominating Committee is recommending the following candidates for consideration by the full membership. A brief summary of each candidate’s related experience is included with this ballot.

OFFICIAL BALLOT – FASIS 2016 BOARD OF DIRECTORS’ ELECTION

Please clearly mark an X in only THREE (3) of the following boxes, or mark the “none of the above” box.

Candidates for three (3) expiring positions on the FASIS Board of Directors Term of July 1, 2016, through June 30, 2019	VOTE (X)
*Bodega Bay Fire Protection District, Mr. Sean Grinnell, Fire Chief	<input type="checkbox"/>
South Placer Fire District, Mr. Gregary Grenfell, Director – South Placer Board of Directors	<input type="checkbox"/>
Thornton Rural Fire District, Mr. Everen Watkins, Fire Chief	<input type="checkbox"/>
*Vacaville Fire Protection District, Mr. Howard F. Wood, Fire Chief	<input type="checkbox"/>
*Valley of the Moon Fire Protection District, Mr. Mark Freeman, Fire Chief	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**Incumbent Board Member*

OR

<i>None of the potential candidates listed above.</i>	<input type="checkbox"/>
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Signature of person completing on behalf of your District: _____
Print Name: _____ Position Title: _____
District Address: _____
Date completed: _____ E-mail: _____

Either mail this completed and signed ballot to: FASIS, c/o Bickmore, 1750 Creekside Oaks Drive, Suite #200, Sacramento, CA 95833, or fax it to (916) 244-1199, or scan the signed ballot and e-mail it to kachterberg@bickmore.net before May 13, 2016.

Your vote is very important. Please vote and return your official Ballot by May 13, 2016.

Please note: Any ballots received with a postmark, faxed, or emailed after May 13, 2016, will not be counted.

**CANDIDATES FOR THE FASIS BOARD OF DIRECTORS
TO FILL THREE (3) EXPIRING POSITIONS
FOR A TERM OF JULY 1, 2016, THROUGH JUNE 30, 2019**

District	Candidate's Name	Summary of Experience
*Bodega Bay Fire Protection District	*Mr. Sean Grinnell, Fire Chief	Fire Chief Sean Grinnell is an incumbent Board Member, with many years of service, and wishes to remain on the FASIS Board of Directors. In addition to his service on the Board, Chief Grinnell also has served as FASIS President.
South Placer Fire District	Mr. Gregory Grenfell, Director - South Placer Board of Directors	After 30 years as Fire Captain, Director Grenfell retired from the San Jose Fire Department. As a Director for the South Placer Fire District, Mr. Grenfell has served on the FASIS Board of Directors for multiple terms. Mr. Grenfell has the best interest of the fire services and the represented agencies in mind when he volunteers his services.
Thornton Rural Fire District	Mr. Everen Watkins - Fire Chief	Fire Chief Everen Watkins has served in the fire and ems business for over 26 years; on a fire Board of Directors for four years; has been a Director of Operations, a Field Supervisor, and is currently the Fire Chief to the Thornton Rural Fire District.
*Vacaville Fire Protection District	*Mr. Howard F. Wood - Fire Chief	Fire Chief Howard Wood has been involved with the FASIS Board of Directors almost from the inception of FASIS, and serves as Chief to the Vacaville Fire Protection District.
*Valley of the Moon Fire Protection District	*Mr. Mark Freeman - Fire Chief	For 30 years, Fire Chief Mark Freeman has served with the Valley of the Moon Fire Protection District; over the past 20 years has managed risk by actively addressing loss control and claims management for the District. The Valley of the Moon Fire Protection District is one of the founding members of FASIS and a representative has served on the Board of Directors since its inception. Chief Freeman values the work that has been accomplished by the FASIS Board and hopes to contribute to the efforts of this JPA for another term.

* Incumbent Member to the FASIS Board of Directors

Sonoma County Fire Districts Association

MEETING ANNOUNCEMENT

Thursday, April 28, 2016

Place: ACC Building
4300 Old Redwood Highway (enter at Cardinal Newman High Gym)
Santa Rosa

When: Thursday, April 28, 2016
Social Hour 6:00 pm
Dinner/Meeting 7:00 pm
Raffle (*proceeds benefit the SCFDA*)

Hosted by: Rincon Valley Fire Protection District


Program: Jim Colangelo, Fire Services Project Consultant

Dinner Menu: Smoked Ribs
Chicken
Vegetarian Pasta
Dessert
Coffee

Cost: \$35.00 per person

Payable to: **Please make checks payable to:**
Sonoma County Fire Districts Association

RSVP: Please RSVP to:
Jennifer Crayne jennifercrayne@goldridgefire.org or call



(707) 823-1084

Deadline to RSVP is Tuesday, April 26th

PLEASE NO LAST MINUTE RESERVATIONS