



# **Valley of the Moon Fire Protection District**



## **Special Board of Directors Meeting**

**December 10, 2018**



# Valley of the Moon Fire Protection District

## Special Board of Directors Meeting

December 10, 2018  
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**SPECIAL MEETING AGENDA  
VALLEY OF THE MOON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

Monday, December 10, 2018 at 10:00 A.M.  
Location: Sonoma Valley Fire & Rescue Authority Station 1  
630 2<sup>nd</sup> Street West, Sonoma, California 95476

(This agenda is posted in accordance with the Ralph M. Brown Act,  
California Government Code Section 54950, et seq.)

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, Director Brady, and Director Leen

3. PLEDGE OF ALLEGIANCE

4. CONFIRMATION OF AGENDA

Opportunity for the Board to reorder agenda items

5. COMMENTS FROM THE PUBLIC

*(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)*

6. PRESENTATIONS

7. CONSENT CALENDAR

Approval of minutes for regular meeting of November 13, 2018. **Action Item**

8. FIRE CHIEF'S MONTHLY REPORT

Chief's activity report for November 2018

9. OLD BUSINESS

Request to hold a recount of the Measure Y ballots. **Action Item**

10. NEW BUSINESS

Election of Board Officers. **Action Item**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

12. COMMENTS FROM THE FLOOR

13. COMMENTS/REPORTS FROM THE BOARD

14. CLOSED SESSION

54957.6. Closed session; Labor negotiations

(a) Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily-provided scope of representation. Closed sessions of a legislative body of a local agency, as permitted in this section, shall be for the purpose of reviewing its position and instructing the local agency's designated representatives. Closed sessions, as permitted in this section, may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees.

15. ADJOURNMENT

This meeting will be adjourned to a regular meeting on January 8, 2019 at 6:00 p.m. in the Training Room of Sonoma Valley Fire & Rescue Authority Station 1, located at 630 2<sup>nd</sup> Street West, Sonoma.

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Monday before each regularly scheduled meeting during regular business hours, 8:00 a.m. to 5:00 p.m. Monday through Friday, at Sonoma Valley Fire & Rescue Authority's Station 1, located at 630 2<sup>nd</sup> Street West, Sonoma, California.*

*Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board of Directors regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the location listed above during regular business hours. If you challenge the action of the Board in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the Valley of the Moon Fire Protection District Board of Directors, at or prior to the public hearing.*

*In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the secretary for the Board at (707) 996-2102. Notification 48 hours before the meeting will enable the Valley of the Moon Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.*



# Valley of the Moon Fire Protection District

## Special Board of Directors Meeting

### Agenda Item Summary

December 10, 2018



<b>Agenda Item No.</b>		<b>Staff Contact</b>	
7		Georgette Darcy, Admin. Analyst/Secretary to Board	
<b>Agenda Item Title</b>			
Approval of minutes for regular meeting of November 13, 2018			
<b>Recommended Actions</b>			
Approve the minutes			
<b>Executive Summary</b>			
The minutes have been prepared for Board review and approval.			
<b>Alternative Actions</b>			
Correct or amend minutes prior to approval			
<b>Strategic Plan Alignment</b>			
Not applicable			
<b>Fiscal Summary – FY 18/19</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.		Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
Not required			
<b>Attachments</b>			
Minutes for November 13, 2018 regular meeting			

# VALLEY OF THE MOON FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

November 13, 2018

1. CALL TO ORDER

President Norton called the meeting to order at 6:12 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Brady, and Director Leen. Director Greben was excused.

3. PLEDGE OF ALLEGIANCE

Director Leen led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

No changes were made to the agenda.

5. COMMENTS FROM THE PUBLIC

None

6. PRESENTATIONS

Chief Akre presented the 2017 SVFRA Annual Report

7. CONSENT CALENDAR

Approval of minutes for regular meeting of October 9, 2018

**M/S/P Brady/Brunton to approve minutes for regular meeting of October 9, 2018. Passed 4 ayes**

8. FIRE CHIEF'S MONTHLY REPORT

Fire Chief Akre gave his activity report for October 2018.

9. OLD BUSINESS

Discussion on election result of the District's Measure Y

Chief Akre spoke with the Board concerning initial results of the Measure's failure to pass. Final election figures will be reported next month.

10. NEW BUSINESS

Resolution 2018/2019-07 for replacement of Battalion Chief vehicle

**M/S/P Brady/Brunton to approve replacement of Battalion Chief vehicle. Passed 4 ayes**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

None

12. COMMENTS FROM THE FLOOR

None

13. COMMENTS/REPORTS FROM THE BOARD

None

14. CLOSED SESSION

The meeting was adjourned at 7:00 p.m. for a closed session.

54957.6. Closed session; Labor negotiations

(a) Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily-provided scope of representation. Closed sessions of a legislative body of a local agency, as permitted in this section, shall be for the purpose of reviewing its position and instructing the local agency's designated representatives. Closed sessions, as permitted in this section, may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees.

The Board emerged from closed session at 7:18 p.m. No reportable action was taken.

15. ADJOURNMENT

The meeting was adjourned at 7:19 p.m. to a regular meeting on December 11, 2018, at 6:00 p.m., in the Training Room of Station 1, located at 630 2<sup>nd</sup> Street West in Sonoma.

Respectfully submitted,

Georgette Darcy

\_\_\_\_\_  
President Norton

\_\_\_\_\_  
Director Brunton

\_\_\_\_\_  
Director Greben

\_\_\_\_\_  
Director Brady

\_\_\_\_\_  
Director Leen



# Valley of the Moon Fire Protection District

## Special Board of Directors Meeting

### Agenda Item Summary

December 10, 2018



<b>Agenda Item No.</b>	<b>Staff Contact</b>
9	Steve Akre, Fire Chief

<b>Agenda Item Title</b>
Request to hold a recount of the Measure Y ballots

<b>Recommended Actions</b>
Request a recount

<b>Executive Summary</b>
As the Valley of the Moon Fire Protection District Measure Y Parcel Tax lost by a very narrow margin, staff recommends that the District Board request a recount of all ballots cast in the November 6 <sup>th</sup> election. A recount request may be filed within five days beginning on the 31 <sup>st</sup> day after a statewide election.

<b>Alternative Actions</b>
Decline to request a recount

<b>Strategic Plan Alignment</b>
This effort is in alignment with Goal 1, Objective 1A: Develop a revised staffing model to meet current and future community and operational demands. It is also in alignment with Goal 4, Objective 4C: Explore future budgetary opportunities.

<b>Fiscal Summary – FY 18/19</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund (799)	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

<b>Narrative Explanation of Fiscal Impacts (if required)</b>

<b>Attachments</b>
Letter to the Sonoma Co. Registrar of Voters





## VALLEY OF THE MOON FIRE PROTECTION DISTRICT

630 Second Street West  
Sonoma, California, 95476  
(707) 996-2102  
(707) 996-2868 Fax

December 10, 2018

William F. Rousseau  
Registrar of Voters of Sonoma County  
Deena Thompson-Stadler  
Chief Deputy Registrar of Voters of Sonoma County  
435 Fiscal Drive  
Santa Rosa, CA 95403

Re: Request for recount of Sonoma County Measure Y

Dear Mr. Rousseau and Ms. Thompson-Stadler:

In accordance with the provisions of California Elections Code section 15620 et seq., I, William Norton, President of the Board of Directors of the Valley of the Moon Fire Protection District, authorizing governing body for the Measure Y Valley of the Moon Fire Protection District Parcel Tax voted upon at the general election held on November 6, 2018, hereby request a recount of all ballots cast for Measure Y from all precincts voting for Measure Y.

In accordance with the provisions of California Elections Code section 15630, I request that all ballots, whether voted or not, including but not limited to, as inclusively as possible, all ballot envelopes, provisional ballots, and any other relevant material concerning Measure Y, be examined as part of this recount.

In accordance with the provisions of California Elections Code section 15624, once you notify me of the estimated costs, I understand that the "Yes on Measure Y" campaign committee will make the deposit to cover the cost of this recount.

Finally, once you notify me of when the recount will commence, I will identify to you such persons who will be present on behalf of the District to observe the recount and present applicable challenges to any ballot for incompleteness, ambiguity, or other defects, in accordance with the provisions of California Elections Code section 15631.

Respectfully,

William Norton  
President, Board of Directors  
Valley of the Moon Fire Protection District



# Valley of the Moon Fire Protection District

## Special Board of Directors Meeting

### Agenda Item Summary

December 10, 2018



<b>Agenda Item No.</b>	<b>Staff Contact</b>		
10	Georgette Darcy, Admin. Analyst/Secretary to Board		
<b>Agenda Item Title</b>			
Election of Board Officers			
<b>Recommended Actions</b>			
The Board will vote for Directors to fill the positions of President, Vice President, and Clerk.			
<b>Executive Summary</b>			
The Board shall hold an election for officers of the Board each December following an election or upon the loss of an officer for a term of two years, according to the By-Laws of the Valley of the Moon Fire Protection District.			
<b>Alternative Actions</b>			
Table election to another meeting			
<b>Strategic Plan Alignment</b>			
Not applicable			
<b>Fiscal Summary – FY 18/19</b>			
<b>Expenditures</b>			
Budgeted Amount	\$	<b>Funding Source(s)</b>	
Add. Appropriations Req'd.	\$	District General Fund	\$
	\$	Fees/Other	\$
		Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
<b>Attachments</b>			