



# Valley of the Moon Fire Protection District



**Board of Directors Meeting**

**September 10, 2019**



# Valley of the Moon Fire Protection District

## Board of Directors Meeting

September 10, 2019

### TABLE OF CONTENTS



Regular Meeting Agenda .....	Page 2
Item 7a Agenda Summary – Approval of regular meeting minutes of 7/9/19.....	Page 4
Item 7a – 7/9/19 regular meeting minutes .....	Page 5
Item 7b Agenda Summary – Approval of regular meeting minutes of 8/13/19.....	Page 8
Item 7b – 8/13/19 regular meeting minutes .....	Page 9
Item 10a Agenda Summary – Resolution 2019/2020-06 – Final Budget 2019/20 .....	Page 12
Item 10a – 2019/20 Final Budget .....	Page 14
Item 10a – Resolution 2019/2020-06 .....	Page 16
Item 10b Agenda Summary – Hydrant cost estimate approval.....	Page 17
Item 10b – Hydrant cost estimate .....	Page 18

**MEETING AGENDA**  
**VALLEY OF THE MOON FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**

Tuesday, September 10, 2019 at 6:00 P.M.  
Location: Sonoma Valley Fire & Rescue Authority Station 1  
630 2<sup>nd</sup> Street West, Sonoma, California 95476

(This agenda is posted in accordance with the Ralph M. Brown Act,  
California Government Code Section 54950, et seq.)

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, Director Brady, and Director Leen.

3. PLEDGE OF ALLEGIANCE

4. CONFIRMATION OF AGENDA

Opportunity for the Board to reorder agenda items

5. COMMENTS FROM THE PUBLIC

*(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)*

**PUBLIC HEARING**

The Board will hold a public hearing for the purpose of adopting a Final Budget for fiscal year 2019/20.

6. PRESENTATIONS

7. CONSENT CALENDAR

a) Approval of minutes for regular meeting of July 9, 2019. **Action Item**

b) Approval of minutes for regular meeting of August 13, 2019. **Action Item**

8. FIRE CHIEF'S MONTHLY REPORT

Chief's activity report for August 2019

9. OLD BUSINESS

10. NEW BUSINESS

- a) Resolution 2019/2020-06 adopting the final budget for fiscal year 2019/20. **Action Item with roll call vote**
- b) Approval of cost estimate for Valley of the Moon Water District hydrant installations. **Action Item**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

12. COMMENTS FROM THE FLOOR

13. COMMENTS/REPORTS FROM THE BOARD

14. CLOSED SESSION

15. ADJOURNMENT

This meeting will be adjourned to a regular meeting on October 8, 2019 at 6:00 p.m. in the Training Room of Sonoma Valley Fire & Rescue Authority Station 1, located at 630 2<sup>nd</sup> Street West, Sonoma.

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Monday before each regularly scheduled meeting during regular business hours, 8:00 a.m. to 5:00 p.m. Monday through Friday, at Sonoma Valley Fire & Rescue Authority's Station 1, located at 630 2<sup>nd</sup> Street West, Sonoma, California.*

*Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board of Directors regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the location listed above during regular business hours. If you challenge the action of the Board in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the Valley of the Moon Fire Protection District Board of Directors, at or prior to the public hearing.*

*In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the secretary for the Board at (707) 996-2102. Notification 48 hours before the meeting will enable the Valley of the Moon Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.*



# Valley of the Moon Fire Protection District

## Board of Directors Meeting

### Agenda Item Summary

September 10, 2019



<b>Agenda Item No.</b>		<b>Staff Contact</b>	
7A		Georgette Darcy, Admin. Analyst/Secretary to Board	
<b>Agenda Item Title</b>			
Approval of minutes for regular meeting of July 9, 2019			
<b>Recommended Actions</b>			
Approve the minutes			
<b>Executive Summary</b>			
These minutes are being resubmitted for Board approval, as there wasn't a quorum of directors that attended the July 9 <sup>th</sup> meeting present at the meeting on August 13 <sup>th</sup> to review and approve them.			
<b>Alternative Actions</b>			
Correct or amend minutes prior to approval			
<b>Strategic Plan Alignment</b>			
Not applicable			
<b>Fiscal Summary – FY 19/20</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
Not required			
<b>Attachments</b>			
Minutes for July 9, 2019 regular meeting			

# VALLEY OF THE MOON FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

July 9, 2019

1. CALL TO ORDER

President Norton called the meeting to order at 6:00 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: Director Brunton, Director Brady, and Director Leen. President Norton and Director Greben were excused.

3. PLEDGE OF ALLEGIANCE

Director Leen led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

No changes were made to the agenda.

5. COMMENTS FROM THE PUBLIC

The meeting was adjourned at 6:01 p.m. for a public hearing.

The Board held a public hearing for the purpose of setting a "Unit of Risk" special tax for fiscal year 2019/20, as stated in Ordinance 26-R, Section VI, entitled "Report and Hearing on Special Tax." The Board is also holding a public hearing for the purpose of setting the Prop. 4 Limit for fiscal year 2019/20, pursuant to the provisions of State Government Code Section 7910.

The meeting resumed at 6:02 p.m. The hearing did not proceed, as there were no members of the public in attendance.

6. PRESENTATIONS

None

7. CONSENT CALENDAR

Approval of minutes for regular meeting of June 11, 2019

**M/S/P Leen/Brady to approve minutes for regular meeting of June 11, 2019. Passed 3 ayes**

8. FIRE CHIEF'S MONTHLY REPORT

Fire Chief Akre gave his activity report for June 2019.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a) Resolution 2019/2020-01 declaring Proposition 4 limit for fiscal year 2019/20

**M/S/P Leen/Brady to declare Proposition 4 limit for fiscal year 2019/20. Passed 3 ayes**

- b) Resolution 2019/2020-02 setting the special tax "unit of risk" for fiscal year 2019/20

**M/S/P Brady/Leen to set the special tax "unit of risk" for fiscal year 2019/20. Passed 3 ayes**

- c) Approve increasing the consulting budget item by \$7,500 to allow the SVFRA to enter into an agreement with AP Triton Consulting for the purpose of updating the fee schedule and approve the agreement

**M/S/P Brady/Leen to increase consulting budget by \$7,500 for AP Triton agreement, which the Board approved. Passed 3 ayes**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

None

12. COMMENTS FROM THE FLOOR

Chief Akre announced that the SCFDA meeting will be held on July 25<sup>th</sup> and will be hosted by Geyserville FPD at Station 1. Please RSVP to Georgette by July 18<sup>th</sup>.

13. COMMENTS/REPORTS FROM THE BOARD

Director Leen praised SVFRA staff for its efforts in putting on the 4<sup>th</sup> of July Parade and Fireworks Show. He mentioned that he will not be able to attend the regular meeting on August 13<sup>th</sup>.

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting was adjourned at 7:08 p.m. to a regular meeting on August 13, 2019, at 6:00 p.m., in the Training Room of Station 1, located at 630 2<sup>nd</sup> Street West in Sonoma.

Respectfully submitted,

Georgette Darcy

---

President Norton

---

Director Brunton

---

Director Greben

---

Director Brady

---

Director Leen





# Valley of the Moon Fire Protection District

## Board of Directors Meeting

### Agenda Item Summary

September 10, 2019



<b>Agenda Item No.</b>		<b>Staff Contact</b>	
7B		Georgette Darcy, Admin. Analyst/Secretary to Board	
<b>Agenda Item Title</b>			
Approval of minutes for regular meeting of August 13, 2019			
<b>Recommended Actions</b>			
Approve the minutes			
<b>Executive Summary</b>			
The minutes have been prepared for Board review and approval.			
<b>Alternative Actions</b>			
Correct or amend minutes prior to approval			
<b>Strategic Plan Alignment</b>			
Not applicable			
<b>Fiscal Summary – FY 19/20</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
Not required			
<b>Attachments</b>			
Minutes for August 13, 2019 regular meeting			

# VALLEY OF THE MOON FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

August 13, 2019

1. CALL TO ORDER

President Norton called the meeting to order at 6:02 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Brady, and Director Greben. Director Leen was excused.

3. PLEDGE OF ALLEGIANCE

Director Brady led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

No changes were made to the agenda.

5. COMMENTS FROM THE PUBLIC

None

6. PRESENTATIONS

None

7. CONSENT CALENDAR

Approval of minutes for regular meeting of July 9, 2019

**Approval of the minutes for July 9, 2019 was tabled to the next meeting, as there wasn't a quorum of Directors present that attended the meeting.**

8. FIRE CHIEF'S MONTHLY REPORT

Fire Chief Akre gave his activity report for July 2019.

9. OLD BUSINESS

None

10. NEW BUSINESS

- a) Resolution 2019/2020-03 – Approval of temporary reassignment of two (2) Apprentice Firefighter Paramedic positions to two (2) full-time Firefighter Paramedic positions and approval of one (1) 40-hour-per-week Firefighter Paramedic assignment

**M/S/P Greben/Brunton to approve temporary reassignments and new assignment. Passed  
4 ayes**

- b) Resolution 2019/2020-04 – Agreement No. 7FG19040 for the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978 between the Department of Forestry and Fire Protection and Valley of the Moon Fire Protection District on behalf of Glen Ellen Fire Protection District

**M/S/P Brunton/Greben to approve agreement and signatory authorization on behalf of the Glen Ellen Fire Protection District. Passed 4 ayes**

- c) Resolution 2019/2020-05 – Agreement No. 7FG19071 for the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978 between the Department of Forestry and Fire Protection and Valley of the Moon Fire Protection District on behalf of Mayacamas Volunteer Fire Department

**M/S/P Greben/Brady to approve agreement and signatory authorization on behalf of the Mayacamas Volunteer Fire Department. Passed 4 ayes**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

None

12. COMMENTS FROM THE FLOOR

None

13. COMMENTS/REPORTS FROM THE BOARD

None

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting was adjourned at 6:42 p.m. to a regular meeting on September 10, 2019, at 6:00 p.m., in the Training Room of Station 1, located at 630 2<sup>nd</sup> Street West in Sonoma.

Respectfully submitted,

Georgette Darcy

\_\_\_\_\_  
President Norton

\_\_\_\_\_  
Director Brunton

\_\_\_\_\_  
Director Greben

\_\_\_\_\_  
Director Brady

\_\_\_\_\_  
Director Leen



# Valley of the Moon Fire Protection District

## Board of Directors Meeting

### Agenda Item Summary

September 10, 2019



<b>Agenda Item No.</b>		<b>Staff Contact</b>	
10A		Stephen Akre, Fire Chief	
<b>Agenda Item Title</b>			
Resolution 2019/2020-06 adopting the final District budget for fiscal year 2019/20			
<b>Recommended Actions</b>			
Adopt 2019/20 final budget			
<b>Executive Summary</b>			
<p>The changes between the Preliminary Budget and the Recommended Final Budget are summarized below.</p> <ol style="list-style-type: none"> <li>In this fiscal year, the District will address retention concerns with the temporary reclassification of two (2) Apprentice Firefighter positions to full-time Firefighter Paramedic positions, with funding provided from the Glen Ellen FPD contract and RDA successor agency surpluses. The District has also authorized the addition of one (1) 40-hour Firefighter Paramedic assignment funded by existing and approved SVFRA budget funds. This is part of a continuing effort to realize 3-0 service levels. The regular employee salary account has been increased by \$76,038.</li> <li>\$15,000 has been added to the Special Consulting Projects account for a fee schedule study.</li> <li>The amount in the Construction/Materials account has been increased by \$30,876. This increase includes the installation of two new fire hydrants in the District, deductible costs for apparatus bay damage to Station 3 due to a recent accident, and potential costs related to painting and siding work, also at Station 3.</li> </ol>			
<b>Alternative Actions</b>			
Request more information or changes before adopting budget			
<b>Strategic Plan Alignment</b>			
Reclassification and the creation of an additional position is in alignment with Goal 1: Develop a comprehensive and robust workforce plan that addresses staffing, recruitment, retention, and succession planning and Objective 1A: Develop a revised staffing model to meet current and future community and operational demands.			
<b>Fiscal Summary – FY 19/20</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$4,715,040	District General Fund	\$4,836,954
Add. Appropriations Req'd.	\$121,914	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$4,836,954</b>	<b>Total Sources</b>	<b>\$4,836,954</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			

**Attachments**

1. VOM Fire District Final Budget FY 2019/20
2. Resolution 2019/2020-06

Valley of the Moon Fire District  
 Recommended Budget FY 2019 - 2020



Account Number	Description	Approved Budget 2018 - 2019	Recommended Budget 2019 - 2020	Increase (Decrease)
<b>Revenue Budget</b>				
799-00000-000-30010	Property Taxes - Secured	4,354,644.00	4,586,592.00	231,948.00
799-00000-000-30011	Property Taxes - Unsecured	123,207.00	137,515.00	14,308.00
799-00000-000-30012	RDA Pass Through (AB 1290 / RPTTF)	57,054.00	57,054.00	0.00
799-00000-000-30014	Property Taxes-Supplemental	91,403.00	93,231.00	1,828.00
799-00000-000-30015	Property Tax - HOPTR	29,984.00	30,027.00	43.00
799-00000-000-30016	County Collection Fee	-51,217.00	-52,241.00	-1,024.00
799-00000-000-30017	Redevelopment Increment	-384,891.00	-416,318.00	-31,427.00
799-00000-000-30018	Direct Charges	327,524.00	324,721.00	-2,803.00
799-00000-000-30019	Cost Reimbursement Coll	-1,907.00	-1,907.00	0.00
799-00000-000-31514	Grant Revenue			
799-00000-000-35004	Reimbursement	108,294.00	75,280.00	-33,014.00
<b>Taxes</b>		<b>4,654,095.00</b>	<b>4,833,954.00</b>	<b>179,859.00</b>
799-00000-000-37200	Operating Transfers In	0.00	0.00	0.00
<b>Transfers</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
799-00000-000-30600	Interest Income on Pooled Investments	3,000.00	3,000.00	0.00
<b>Interest and Rents</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Revenue Totals</b>		<b>4,657,095.00</b>	<b>4,836,954.00</b>	<b>179,859.00</b>
<b>Expense Budget</b>				
799-68900-110-40110	Regular Employees	0.00	76,038.00	76,038.00
799-68900-119-40119	District Board	5,000.00	5,000.00	0.00
<b>Salary and Wages</b>		<b>5,000.00</b>	<b>81,038.00</b>	<b>76,038.00</b>
799-68900-201-40201	Emply Insurance - District Share	153,222.00	153,222.00	0.00
799-68900-202-40202	Workers Compensation	202.00	202.00	0.00
799-68900-117-40417	Medicare (District Share)	0.00	0.00	0.00
<b>Employee Benefits</b>		<b>153,424.00</b>	<b>153,424.00</b>	<b>0.00</b>

Valley of the Moon Fire District  
 Recommended Budget FY 2019 - 2020



Account Number	Description	Approved Budget 2018 - 2019	Recommended Budget 2019 - 2020	Increase (Decrease)
799-68900-310-50310	Legal	20,000.00	20,000.00	0.00
799-68900-311-50311	Accounting / Audit	6,800.00	6,800.00	0.00
799-68900-321-50321	Elections	52,585.00	250.00	-52,335.00
799-68900-351-50351	Special Accounting Services	29,000.00	29,000.00	0.00
799-68900-354-50354	SVFRA Contract	3,995,302.00	4,127,176.00	131,874.00
799-68900-480-60480	Special Consulting Projects	5,000.00	30,000.00	25,000.00
<b>Professional Services</b>		<b>4,108,687.00</b>	<b>4,213,226.00</b>	<b>104,539.00</b>
799-68900-453-60453	Publications and Notices	500.00	500.00	0.00
799-68900-455-60455	Travel & Mileage	1,000.00	1,000.00	0.00
<b>Operations</b>		<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>
799-68900-702-70702	Engineering Design	10,000.00	10,000.00	0.00
799-68900-703-70703	Construction/Materials	158,247.00	157,528.00	-719.00
<b>Capital Assets</b>		<b>168,247.00</b>	<b>167,528.00</b>	<b>-719.00</b>
799-68900-750-70750	Transfer to Long Term Building Reserve	45,639.00	45,639.00	0.00
799-68900-760-70760	Transfer to Equipment Reserve	127,500.00	127,500.00	0.00
<b>Transfers to Reserves</b>		<b>173,139.00</b>	<b>173,139.00</b>	<b>0.00</b>
799-68900-801-80801	Principal Lease Purchase	43,073.00	43,720.00	647.00
799-68900-802-80802	Interest Lease Purchase	4,025.00	3,379.00	-646.00
<b>Debt Service</b>		<b>47,098.00</b>	<b>47,099.00</b>	<b>1.00</b>
<b>Expense Totals</b>		<b>4,657,095.00</b>	<b>4,836,954.00</b>	<b>179,859.00</b>



Resolution No: 2019/2020-06  
Dated: September 10, 2019

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON  
FIRE PROTECTION DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA,  
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2019/20**

---

**WHEREAS**, the 2019/20 Final Budget has been presented to the Board of Directors of the Valley of the Moon Fire Protection District of Sonoma County; and

**WHEREAS**, said Final Budget has been reviewed and established as of this date as being the Final Budget of the District, and

**NOW, THEREFORE, BE IT RESOLVED** that the Final Budget in the amount of \$4,836,954, attached hereto, is found and determined to be the 2019/20 Final Budget of the District, and any interested taxpayer may review the budget at 630 Second Street West between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and passed by the Board of Directors of the Valley of the Moon Fire Protection District this 10th day of September 2019, on regular roll call vote of the members of said Board:

President Norton	Aye_____	No_____	Absent_____
Director Brunton	Aye_____	No_____	Absent_____
Director Greben	Aye_____	No_____	Absent_____
Director Brady	Aye_____	No_____	Absent_____
Director Leen	Aye_____	No_____	Absent_____
Vote:	Aye_____	No_____	Absent_____

**WHEREUPON**, the President declared the foregoing resolution adopted, and

**SO ORDERED:**

**ATTEST:**

\_\_\_\_\_  
William Norton, President

\_\_\_\_\_  
Brian Brady, Clerk



# Valley of the Moon Fire Protection District

## Board of Directors Meeting

### Agenda Item Summary

September 10, 2019



<b>Agenda Item No.</b>		<b>Staff Contact</b>	
10B		Stephen Akre, Fire Chief	
<b>Agenda Item Title</b>			
Approval of cost estimate for Valley of the Moon Water District hydrant installations			
<b>Recommended Actions</b>			
Approve installations			
<b>Executive Summary</b>			
<p>The Valley of the Moon Water District is replacing water mains in the VOM District. The agency has given us the opportunity to install two (2) new fire hydrants for a significant price reduction (\$6,548.71 each) while the work is being conducted: one on Lomita Avenue and one in the Sobre Vista area.</p> <p>Staff is requesting that the Board approve adding the two hydrants.</p>			
<b>Alternative Actions</b>			
Deny approval for new hydrants			
<b>Strategic Plan Alignment</b>			
Not applicable			
<b>Fiscal Summary – FY 19/20</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$13,097.42	District General Fund	\$13,097.42
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$13,097.42</b>	<b>Total Sources</b>	<b>\$13,097.42</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
<b>Attachments</b>			
Valley of the Moon Water District Cost Estimate for Project 2984			

## VOMWD Hydrant Installation Cost Estimate for Project 2984

<u>Parts:</u>	<u>Cost:</u>
MJ X FLG Tee	\$ 120.00
MJ Retainers	\$ 256.00
RW GV	\$ 575.00
Valve Box	\$ 150.00
Valve Box Lid	\$ 70.00
6" C-900	\$ 124.00
Riser	\$ 79.80
Bolts	\$ 62.00
Gaskets	\$ 33.60
Hydrant Bury	\$ 220.00
Hydrant Break Off	\$ 65.00
#76 Hydrant	\$ 2,400.00
Hollow Bolts	\$ 70.00
<hr/>	
Sub Total:	\$ 4,225.40
Tax:	\$ 343.31
Total:	\$ 4,568.71

<u>Labor:</u>	
Four Operators, Four Hours	
Each:	\$ 1,481.00

<u>Equipment:</u>	
Backhoe:	\$ 88.00
Dump Truck:	\$ 96.00

Sub Total	\$ 184.00
-----------	-----------

<u>Backfill Material:</u>	
Quarry Fines:	\$ 65.00
Base:	\$ 70.00
Concrete:	\$ 180.00

Sub Total:	\$ 315.00
------------	-----------

<u>Per Hydrant Total:</u>	<u>\$ 6,548.71</u>
---------------------------	--------------------