

## SONOMA VALLEY FIRE DISTRICT

### BOARD OF DIRECTORS SPECIAL MEETING MINUTES Wednesday, July 1, 2020 at 6:00 P.M.

#### 1. Call to Order

Director Mark Johnson called the meeting to order at 6:05pm

#### 2. Roll Call and Determination of a Quorum

Board of Director Appointees present: John (Matt) Atkinson, Brian Brady, Raymond Brunton, Mark Emery, Mark Johnson, Terrence Leen, William Norton

#### 3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

#### 4. Election of Board Officers

William Norton – President  
John (Matt) Atkinson – Vice President  
Mark Johnson – Treasurer

#### 5. Confirmation of Agenda

President Norton suggested that the agenda be reordered. The board agreed to reorder agenda item 7a to the end of all new business.

#### 6. Comments from the Public

None

#### 7. New Business

Resolution 2020/2021-01 forming the Sonoma Valley Fire District.

**M/S/P Johnson/Emery to approve the formation of the Sonoma Valley Fire District.  
Passed 7 ayes**

Resolution 2020/2021-02 approving and adopting a preliminary budget for fiscal year 2020/21 and related finance issues.

**M/S/P Brady/Johnson to amend and approve the preliminary budget for FY 20/21.  
Passed 7 ayes**

Resolution 2020/2021-03 approving and adopting existing and new district policies and procedures.

**M/S/P Leen/Norton to adopt the new and existing district policies and procedures.  
Passed 7 ayes**

Resolution 2020/2021-04 ratifying, approving, and adopting existing labor MOU and Agreements.

**M/S/P Johnson/Leen to adopt the existing labor MOU and Agreements. Passed 7 ayes**

Resolution 2020/2021-05 requesting that the SCERA Retirement Board approves membership of SVFD as a SCERA employer.

**M/S/P Emery/Brady to approve continuing District membership with SCERA. Passed 7 ayes**

Resolution 2020/2021-06 authorizing the Fire Chief to execute contract with Wittman Enterprises to provide EMS billing services for the District.

**M/S/P Emery/Norton to approve an agreement with Wittman to provide EMS billing services. Passed 7 ayes**

Discussion/action regarding establishing and appointing Directors to Board Standing Committees and Ad Hoc Committees.

**Committee appointments made as followed; Facilities: Brunton and Leen, Finance: Atkinson and Johnson, Personnel: Brady and Emery.**

Adopt and use existing VOM District agenda formats.

**M/S/P Brady/Johnson to adopt the existing VOM District's agenda formats. Passed 7 ayes**

**8. Other Business to Come before the Board**

None

**9. Comments from the Floor**

None

**10. Comments/Reports from the Board**

None

**11. Adjournment**

**M/S/P Emery/Brady with 7 ayes**

This meeting was adjourned at 7:37 p.m. to a special meeting on July 28, 2020 at 6:00 p.m. Meeting access will be determined based on COVID-19 restrictions in place at that time.

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://svfra.org>.*

Respectfully submitted,

Maci Jerry